



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## EPIDEMIOLOGIST I

Job Number: 20001034

Job Code: 45070V000101

Job Group: 4500 - MEDICAL INVESTIGATION

Job Established: 06/16/2005

Job Revised: 06/16/2010

Grade: 14 Salary (MIN - MID):

\$18,075-\$23,944 - Hourly

\$2,937.20-\$3,890.90 - 37.5 Hr. Monthly Salary

\$3,133.00-\$4,150.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Provides routine epidemiological functions which consist of data collection, analyzing data using basic epidemiologic methods, assisting with epidemiologic investigations; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

A bachelor's degree and successful completion of at least two graduate level courses in epidemiology, and one graduate level course in biostatistics or graduate level statistics.

#### **EXPERIENCE:**

Must have three years of professional experience as an epidemiologist or in providing epidemiology functions.

#### **Substitute EDUCATION for EXPERIENCE:**

A master's degree in public health or a master's of science degree in public health (MPH or MSPH, respectively) and successful completion of at least two graduate level courses in epidemiology and one graduate level course in biostatistics (or a graduate level course in statistics); OR A master's degree in a discipline other than public health and successful completion of at least two graduate level courses in epidemiology, one graduate level course in biostatistics (or a graduate level course in statistics) and three elective graduate level public health courses will substitute for the required education and experience.

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Collects, describes and analyzes data using basic epidemiologic methods. Provides data used in the control of diseases and other health conditions in the evaluation of health programs and in grant preparation. Assists in public health investigations of diseases and conditions, development of surveillance systems and data needs assessments. Responds to public inquiries related to specific diseases and/or other health issues. Communicates with and disseminates data to health professionals and agencies, the general public and the media in an appropriate and understandable format. Assists in creating interventions to reduce the occurrence and/or severity of diseases and other health conditions of public health significance. Assists in preparation of reports. Serves on appropriate committees and/or participates in work groups to plan and execute surveillance and epidemiology projects. Assists in conducting studies designed to identify segments of the population at greatest risk of acquiring specific diseases or other health conditions and to identify risk factors associated with each. Organizes and/or maintains data and data systems.

**UNIQUE PHYSICAL REQUIREMENTS:**

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed in an office setting. Some travel may be required.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*